

Child, young person and vulnerable adult protection policy

Statement of intent

The Jon Egging Trust is committed to providing a safe and positive environment for everyone involved in its services and activities. The Trust takes its extended moral and legal duty of care very seriously in relation to children, young people, staff and volunteers. We seek to ensure the safety and wellbeing of all children and to protect them from harm or abuse when they engage in any of our activities.

Scope

This policy applies to all JET employees, volunteers and Trustees.

Introduction

Our policy and procedures have been developed with reference to each of the Local Safeguarding Children Partnership (LSCP) and Safeguarding Adults Boards (SABs), relevant to our geographical delivery locations and in line with current national good practice guidance and legislation, specifically but not limited to:

The Care Act 2014;
The Prevent Duty 2015;
Information Sharing 2018;
Children Act 1989 and 2004;
Child Sexual Exploitation 2017;
Children Missing Education, 2016:
Keeping Children Safe in Education 2018;
Ofsted Common Inspection Framework 2018;
Working Together to Safeguard Children 2018;
Guide for Practitioners: What to do if you are worried a child is being abused 2015;
Keeping Children Safe in Education 2020

Child Protection is part of safeguarding and promoting welfare and it refers specifically to those children who are suffering, or at risk of, significant harm.

Safeguarding and promoting the welfare of children and young people is defined within Working Together to Safeguard Children (2018) as:

Protecting children from maltreatment;
Preventing impairment of children's health and development;
Ensuring children are growing up in circumstances consistent with the provision of safe and effective care.

Vulnerable Adults are defined as:

"A person who is over 18 years of age who is or may be in need of community care services by reason of disability, age or illness; and is or may be unable to take care or unable to protect him or herself against significant harm or exploitation".

Policy remit

- All children without exception have the right to protection from abuse regardless of gender, ethnicity, disability, sexuality or beliefs
- No child or group of children must be treated any less favourably than others in being able to access services which meet their particular needs
- Children, parents and partners are informed of the policy and procedures as appropriate
- All concerns of allegations of abuse will be taken seriously by trustees, staff, volunteers and responded to appropriately, implementing the appropriate disciplinary and appeals procedures
- This may require a referral to children's social care services, the independent Local Authority Designated Officer (LADO) for allegations made against staff, trustees and other volunteers, and in emergencies the police
- Raising the awareness of the duty of care responsibilities relating to children, young people and vulnerable adults throughout JET staff and volunteers.
- Actively encouraging good practice amongst all staff, and volunteers throughout JET and promoting wider awareness wherever possible i.e. partnership organisations and user groups
- Creating a safe and healthy environment with all our services, avoiding situations where abuse or allegations of abuse may occur
- Respecting and promoting the rights, wishes and feelings of children, young people and vulnerable adults. Listening to children, young people and vulnerable adults, minimising dangers and working closely with other agencies
- Recruiting, training, supervising and supporting staff and volunteers who work with children, young people and vulnerable adults to adopt best practice to safeguard and protect children, young people and vulnerable adults from abuse and themselves against false allegations. Staff and volunteers who work with children, young people and vulnerable adults will be subject to the appropriate level Disclosure and Barring Services (DBS) check

Objectives

- To ensure staff and volunteers to adopt and abide by the Jon Egging Trust Child, Young Person and Vulnerable Adult Protection Policy and associated procedures and code of conduct
- To provide appropriate training for staff and volunteers to enable them to recognise the potential signs and indicators of abuse and to improve good practice
- To aid staff and volunteers to respond sensitively and seriously to a child, young person or vulnerable adult who discloses information about abuse, and be confident and able to take appropriate action swiftly, regardless of whom the allegation is about, e.g. carer/member of staff
- To maintain a level of good working practice at all times and therefore reducing the risk of children, young people and vulnerable adults under the care of our staff and volunteers

Safeguarding Portfolio

The company will maintain a portfolio of policy, procedures and guidance which underpin the general approach to safeguarding and embed consistent practice across the organisation:

Safeguarding Procedures

Equal Opportunities Policy

Health and Safety Policy

Recruiting Staff and Volunteers Policy

Recruitment of Ex-Offenders Policy

Whistle Blowing Procedures

Complaints Procedure

Copies of these will be maintained in the Safeguarding folder on everyone's desktop and are integral to corporate induction for all staff.

Monitoring Effectiveness

The Education Committee will ensure the effective implementation of this policy by monitoring:

The implementation, impact and outcomes of the Safeguarding Training Plan;

Evaluating the effectiveness of safeguarding interventions in delivery;

Compliance related to the recording, sharing and storage of information;

DBS checks;

Supervision and appraisal practice in relation to safeguarding;

The results of any surveys in relation to safeguarding

The Trustee Designated Safeguarding Lead will ensure the effective implementation of this policy by monitoring:

The work and impact of the Education Committee relating to the Safeguarding agenda.



JET Basic Safeguarding Procedures

In the event of a Safeguarding Concern of Disclosure about a child, young person or vulnerable adult, IN ALL INSTANCES staff and/or volunteers must:

- Make a factual note of events, or specific language used
- Call your JET Designated Safeguarding Lead – DSL - (or another if yours is unavailable) Discuss the options and identify the support and action required
- Complete a Cause for Concern form and save in Safeguarding folder in SharePoint. Enter a Cause for Concern History on Client Record on Cognisoft. Add note saying 'Record saved in Sharepoint'.
- Monitor situations and maintain accurate and professional notes.
- Update DSL during 1-1 Supervision

Where there are safeguarding concerns but no immediate risk, indicators or patterns of behaviour

- Discuss concerns with the individual involved, remember you cannot promise confidentiality
- Discuss concerns with Teacher or those who hold parental responsibility (as long as the concern does not regard that person)
- Call JET DSL and discuss options and identify actions or support that might be required. THIS MAYBE A CALL TO THE DUTY SOCIAL CARE TEAM (LADO/MASH)* or ongoing monitoring from supporting professionals
- Explain the ongoing support, options and action required to the individual involved.
- Identify and agree who will be taking up the said ongoing support and actions as Lead Worker.

*[Threshold Docs for Safeguarding per Local Auth and Region](#)



Where there is a DISCLOSURE by the individual or a concerned other

- As soon as possible ensure that the person involved knows that you have a duty to pass this information on.
- Record the information they give, do not ask leading questions.
- Call JET DSL and discuss options and identify actions or support that might be required. THIS MAYBE A CALL TO THE DUTY SOCIAL CARE TEAM (LADO/MASH)* or ongoing monitoring from supporting professionals
- Explain the ongoing support, options and action required to the individual involved.
- Identify and agree who will be taking up the said ongoing support and actions as Lead Worker. This may well be the school but you must follow up and agree with the School DSL
- Update JET DSL as soon as possible on plan of action.

*[Threshold Docs for Safeguarding per Local Auth and Region](#)

SAFEGUARDING: a SERIOUS, SIGNIFICANT OR IMMEDIATE RISK

- Contact must be made with Social Services Duty Team* as a priority. If you are working with Teachers they may make the call BUT it must be done immediately.
- You must know a call to the Duty Team has been made and can make the call yourself. Making this call will not make you the Lead Worker for the young person.
- Speak to the JET DSL to inform them of your actions.
- You may be asked to make a statement or give evidence by the Police or Social Care at a later date.
- Identify and agree who will be taking up the said ongoing support and actions as Lead Worker. This may well be the school but you must follow up and agree with the School DSL.
- Update JET DSL as soon as possible on plan of action. JET DSL will speak with School DSL to confirm action is being taken and followed up.

*[Threshold Docs for Safeguarding per Local Auth and Region](#)

DECLARATION

The Jon Egging Trust is fully committed to safeguarding the wellbeing of children, young people and vulnerable adults by protecting them from neglect, physical, sexual and emotional harm.

Working as an employee or volunteer of the Jon Egging Trust it is important that you have taken time to thoroughly read this Child, Young Person and Vulnerable Adult Protection Policy and procedures.

By being made aware of the policy it is our intention to ensure that all are proactive in providing a safe and secure environment for the children, young people and vulnerable adults in our care.

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Declaration:

I have read and understand the Jon Egging Trust Child, Young Person and Vulnerable Adult Protection Policy and Procedures and I accept the principles therein.

Signed: _____ Date: _____

Name: _____

(please print)

Position in JET: _____

This will be kept in your personnel file.

| Author | Last updated |
|------------|--------------|
| Allie Hack | 28/06/2021 |